



Radio Project Manager

Classification: Permanent, Full time
Salary: Depending on experience
Location: Williams Lake
Deadline: November 27, 2020

The Tsilhqot'in Nation is a world leader in advancing Indigenous rights and title, as demonstrated by the landmark Aboriginal Title Declaration from the Supreme Court of Canada in 2014. The Nation is currently implementing a ground-breaking tripartite framework agreement (Gwets'en Nilt'i Pathway Agreement) with the goal of transforming over the next 5 years the fundamental relationships between the Tsilhqot'in Nation and the Federal and Provincial Crown governments.

The Tsilhqot'in National Government (TNG) is currently hiring a full-time **Radio Project Manager** to join our team in Williams Lake, BC. The successful candidate will be a key member of the team, guiding the future of our community radio, a critical tool in language revitalization and emergency communications. Tsilhqot'in Radio is a network of 6 community stations covering the Tsilhqot'in territory. These stations share a common schedule, with programming in the Tsilhqot'in language. Our mandate is to make Tsilhqot'in language and bilingual programming easily accessible to learners. We also strive to make important information available to elders in the language.

The TNG has a strong commitment to building tech capacity; we provide a context for learning technology on the job through our Language Technology, Radio and GIS departments.

The TNG also prides itself on data sovereignty. We insist on self-hosted data solutions. Additionally, we prefer open source solutions when possible.

SUMMARY

The **Radio Project Manager** will manage all aspects of radio operations. There will be the unique opportunity to build a team to assist with this work, which includes bilingual media production, scheduling, interviewing elders, grassroots journalism, emergency alerting, and maintaining the existing tech infrastructure. A can-do attitude and the ability to thrive in a rapidly evolving, fast-paced environment is a must. Knowledge of the Tsilhqot'in language and / or radio, and open source technologies are crucial to this job. This project requires a serious commitment to continuous education from the **Radio Project Manager** and staff.

SUPPORT RESPONSIBILITIES

- Supervises a staff of 3-5 employees, including creating plans for growth, professional development and training opportunities.

D O W N T O W N O F F I C E

253 4th Avenue North
Williams Lake, BC V2G 4T4
Ph: (250)-392-3918
Fax: (250)-398-5798

L A K E S I D E O F F I C E

1729 South Lakeside Drive
Williams Lake, BC V2G 3A9
Ph: (778)-799- 2145
Fax: (778)-799-2142

- Coordinates IT services for radio network, ensuring maximal uptime.
- Proactively identifies and pursues funding opportunities.
- Responsible for radio budget and reporting on all matters related to radio;
- Develops and implements radio policies and procedures;
- Implements strategies for community engagement and feedback;
- Networks and collaborates with relevant partners, including local organizations and neighboring nations.

KNOWLEDGE AND SKILL REQUIREMENTS

- Post-secondary degree in a relevant field or equivalent combination of education and work experience.
- Minimum 2 years related work experience with proven success in budget management and supervisory responsibility is required
- Proven experience in project management is required;
- Strong analytic and problem solving skills;
- Knowledge of T̓silhqot̓in Language is strongly beneficial;
- Knowledge of radio hardware and open source software (e.g. Linux administration, LAMP stack, Git) is beneficial;
- Familiarity with OpenBroadcaster or similar radio broadcast automation software or willingness to learn;
- Ability to manage competing priorities in a fast paced environment;

Please send resume, cover letter and 3 references by the closing date to:

Tony Trotman

Human Resources Manager

T̓silhqot̓in National Government

253 – 4th Avenue North

Williams Lake, BC, V2G 4T4

Email: ttrotman@tsilhqotin.ca

Only those invited to interview will be contacted.

Preference will be given to those of Aboriginal Ancestry - Section 16(1) Canadian Human Rights Act.